

Lago West Condominium Association, Inc.  
Special Assessment Meeting Minutes  
November 6th, 2020

Paul Shapiro of USA Management called meeting to order at 7:04 p.m.

Roll call: Wiltman Hurtado, James Dixon and Gidget Saballos and Bruce Becher via speakerphone. A quorum was established.

Paul presented the Affidavit of Mailing and Posting

Review of window replacement proposals for the clubhouse and office, not including permits:

New South Window Solutions:	\$82,700.00
East Coast Windows & Doors:	\$44,536.00
Buckley Window Corporation:	\$44,480.00
Florida Window & Door:	\$51,157.00
Home Shields USA, LLC:	\$38,879.00

Discussion regarding Vinyl frames which would double the cost of the windows.

Wiltman moved to approve Home Shields USA, LLC for \$38,879.00, plus the permit cost of approximately \$650.00. Seconded by Bruce. Vote: 4 - 0. Approved.

Review of damaged window treatment replacements:

The clubhouse and office window treatments were 40 years old, deteriorated and broken. They needed to be replaced. Verbal quotes were received and The Blinds Doctor of Miami provided a quote for \$2,884.89. Estimates ranged from \$2,884.89 to \$7,000.00. The quotes were discussed with the Board and The Blinds Doctor of Miami was approved. Funding was borrowed from the Operating Account and will be replaced by Special Assessment.

Board of Directors to approve a Special Assessment and payment terms:

James moved to approve a Special Assessment in the amount of \$42,100.00, payable in full on December 1st, 2020 or payable in three (3) payments of \$105.00, beginning on December 1st, 2020, January 1st, 2021 and February 1st, 2021. Seconded by Wiltman. Vote: 4 - 0. Approved.

**Special Assessment Payment Instructions:**

Please make your check(s) payable to Lago West Condominium, indicate Special Assessment in the Memo of your check(s) and mail with your monthly maintenance payments or deliver to the Association's office.

Adjournment:

James moved to adjourn. Seconded by Wiltman. Vote: 4 - 0. Approved.  
The meeting was adjourned at 7:37 p.m.

USA Management  
Unapproved Minutes